

Person Specifications – Head of Faculty

A Head of Faculty at Mount Hutt College is expected to possess all or most of the following professional experiences, skills, qualifications and attributes.

Professional Experience:

- A successful teaching background
- A clear understanding of management systems in schools
- A record of high performance in previous positions

Skills and Qualifications:

- A relevant degree or tertiary qualification
- Current teacher's registration
- Sound understanding of the curriculum.
- Sound understanding of NCEA Levels 1-3
- Effective communication skills
- Skills in team building and team development
- Have well developed organisational and administrative skills, with the ability to think creatively, and be adaptable and flexible

Attributes:

- A passionate teacher
- Energy, drive and demonstrated diligence
- Have personal honesty, integrity, tact, tolerance and a sense of humour
- An appreciation of the importance of loyalty and supportiveness
- Quality of being a team player with a positive attitude
- Ability to handle stress
- Good health both physically and mentally
- Be a role model for both students and staff